



Job Description

About Us:

IMSOLUTIONS, LLC specializes in providing management and acquisitions support to government and commercial agencies. Our consultants have extensive experience working with the Department of Defense (DoD), FAA, GSA and other federal agencies. We have supported projects ranging from the acquisition of major weapon systems to the re-engineering of organizational operations. IMSolutions has experience with working effectively at all levels of the organizational team including Integrated Product Teams (IPT).

Our Mission is to establish a flexible, best value, solution oriented organization which provides quality and innovation management support services that will result in value added solutions and satisfied customers.

Reference ID:

IMS-JA-01

Company:

IMSolutions, LLC

Location:

Dumfries, VA

Status:

Employee, Exempt

Knowledge Management Consultant Contact Information

Position Description:

Position: Knowledge Management Consultant

Location: Woodbridge, VA

Education: Bachelor's Degree Required

Years of Relevant Experience: Minimum five years of progressive experience in supporting Knowledge Management (KM) projects within federal government.

Required Skills: The candidate must have a thorough knowledge of implementing collaborative software solutions; modeling organizational processes and workflows and KM principles for web-based designs. Candidate must possess excellent communication skills, write clearly and precisely, and be customer-focused. The

Company:

IMSolutions, LLC

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candidate must be skilled in using the full suite of MS Office applications. Must be a U.S. citizen with an ability to obtain a SECRET level security clearance.

Experience Required/Responsibilities: The ideal candidate will have experience in executing the following responsibilities:

- Assess the knowledge management needs of the operating units through knowledge audits or similar processes
- Design and oversee expansion of website and knowledge sharing/collaboration infrastructure
- Develop, monitor and evaluate plans for KM services and activities

We offer a competitive salary, excellent benefits, and exceptional opportunities to develop a rewarding career. For immediate consideration, please email your resume to careers@imsolutionsllc.com or fax to (703) 221-2755.